

# NOTICE

## **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

The Shelby Township DDA will meet on Thursday, January 26, 2012 at 7:00 PM in the Employee Lounge at the Shelby Township Municipal Building at 52700 Van Dyke, Shelby Township, MI 48316.

The meeting agenda includes the following:

- 1) Call To Order/Roll Call
- 2) Approve Agenda
- 3) Consultants- Speaker
  - John Arthurs – Grub and Ellis
- 4) Old Business
  - Mr. Hellebuyck - SAD Update

### New Business

- Focus for 2012
  - Election of Officers
- 5) Committee Reports
    - Design
    - Promotion
    - Organization
    - Economic Restructuring
  - 6) Treasurer
    - Treasurer's Report
  - 7) Public Comment
  - 8) Approve Meeting Minutes
  - 9) Chair Person Comments
  - 10) Correspondence
  - 11) Future Agenda Items – February 23, 2012
  - 12) Adjournment

**(586) 731-5100 Charter Township of Shelby (586) 726-2731 TDD**  
Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731



**Charter Township of Shelby  
Downtown Development Authority**

**Meeting Minutes – December 8, 2011 at 7:00 p.m.**

**Shelby Township Municipal Building  
52700 Van Dyke – Shelby Township MI 48316  
(Employee Lounge – Lower Level)**

**Call to Order:** Mrs. Kiel called the meeting to order at 7:05 p.m.

**Roll Call:** Mrs. Filar proceeded with roll call.

**Members Present:** Mr. Fanelli, Mr. Stathakis, Mrs. Kiel, Mrs. Filar, Jeff English, Mr. Swartz and Gene D’Agostini

**Members Absent (excused):** Mrs. Rabaut Miller, Mr. Hellebuyck

**Also Present:** Russ Matika

Gene D’Agostini is the newest member of the DDA. Mr. D’Agostini briefly explained his background with developing and his recent project, Cherry Creek Industrial Park. He emphasized the importance of “setting” when trying to rent/sell property.

**Approval of Agenda: Motion** by Mr. English supported by Mrs. Filar to approve the agenda. **Motion carried.**

**Old Business – Mr. Hellebuyck – S.A.D. Update:** Mr. Fanelli said the Board approved the first public hearing so now the process of engineering and design can begin. He said Fazal Kahn has begun the topographical work which will take a few weeks, and then they will give the design work to Chippewa Consulting. He said they should be able to bid the project in the spring. Mr. Fanelli then discussed the option for the financing of the project. Mr. Stathakis suggested discussing this with Ted Schoenherr. The members discussed possible extra design features in the restoration phase.

Mr. Fanelli said they are waiting on the physical work of the street lighting to begin. As soon as he hears when the project is going to begin by Detroit Edison, he will let the members know.

**New Business:** None

**Committee Reports – Design:** Mr. Fanelli talked about attracting national franchises to the area. He said he would like to bring Anthony Rubino and Greg Moss to the DDA meeting in February to help promote the DDA properties, like a partnership. Concerns were expressed about promoting one broker to rent/buy properties in the DDA. The members would like to discuss this further at the next meeting. The members explained the vision of the DDA to Mr. D’Agostini, to promote economic development and improve property values. Mr. Matika read the mission statement. The members brainstormed ideas for different sites, especially between 23 and 24 Mile roads.

**Committee Reports – Promotion:** None

**Committee Reports – Organization:** None

**Committee Reports – Economic Restructuring:** None

**Treasurer’s Report:** Mr. Swartz explained the combined activity for October and November. He listed the expenses for the current month: Organization Committee – approx \$3,000; Township Services, and Design Committee - \$710. The total expenses for the two months were about \$4,000.

Mr. Swartz will have year-end adjustments at the end of this month. He explained the report shows the current revenue collection at \$210,000 but \$62,000 may come back against them from the tribunal. Mr. Swartz said the total funds from the S.A.D., coming back to the DDA, is about \$30,000. He concluded that at the end of 2012, he is projecting a potential surplus of \$125,000. He said the members can expect a final year-end report at the February meeting.

**Public Comment:** None

**Approve Meeting Minutes: Motion** by Mr. English supported by Mr. Stathakis to approve the meeting minutes from October 27, 2011. **Motion carried.**

**Chairperson Comments:** None

**Correspondence:** None

**Future Agenda Items – January 27, 2011:** Mrs. Kiel said they are looking for another broker to speak to the DDA in January.

**Adjournment:** Mrs. Kiel adjourned the meeting at 8:40 p.m.

pm

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