

NOTICE

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

The Shelby Township DDA will meet on Tuesday, March 11, 2014 at 7:00 PM in the Meeting Room in the back of the Board Room at the Shelby Township Municipal Building at 52700 Van Dyke, Shelby Township, MI 48316

The agenda for the special meeting includes the following:

Call Meeting To Order: Chairman

Roll Call: Secretary

Approve Agenda:
March 11, 2014

Approve Minutes:
January 30, 2013

Old Business:
Discussion of 24 Mile/VD Design Project – Fazal Khan and Associates

New Business:
Define Purpose and Goals of the DDA

Define Purpose and Goals of DDA Committees

- Design
- Promotion
- Organization
- Economic Restructuring

Consultants:

Committee Reports - Define Your Committee's Purpose and 2014 Goals. What help or assistance do you need to accomplish your goals:

Design
Promotion
Organization
Economic Restructuring

Treasurer:
Financial Report

Chair Person Comments:

Public Comment:

Correspondence:

Future Agenda Items:
• 5 Year Plan

(586) 731-5100 **Charter Township of Shelby** (586) 726-2731 TDD
Individuals with disabilities requiring auxiliary aids or service at the meeting should contact
the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731



**Charter Township of Shelby
Downtown Development Authority**

Meeting Minutes – January 30, 2014 at 7:00 p.m.

**Shelby Township Municipal Building
52700 Van Dyke – Shelby Township, MI 48316
(Employee Lounge – Lower Level)**

CALL TO ORDER: Mr. Hellebuyck called the meeting to order at 7:10 p.m.

Members Present: Mr. D’Agostino, Mr. English, Mr. Gagnon, Mr. Hellebuyck, Mr. Karwowitz, Ms. Rabaut-Miller, Mr. Swartz, Mr. Stathakis

Members Absent – Excused: Mrs. Filar

Also Present: Russ Matika, Glenn Wynn

APPROVAL OF AGENDA: Motion by Jeff Swartz to approve the agenda, seconded by Jeff English. Motion carried.

NEW BUSINESS:

Election of Officers: Nominations for the following positions are as follows:

Chairman: **Greg Gagnon** by Rick Stathakis, seconded by Gene D’Agostini. Motion carried.

Secretary: **Paula Filar** by Jeff English, seconded by Greg Gagnon. Motion carried.

Treasurer: **Jeff Swartz** by Jeff English, seconded by Greg Gagnon. Motion carried.

Vice Chairman: **Pat Rabaut-Miller** by Greg Gagnon, seconded by Gene D’Agostini. Motion carried.

2014 Calendar: Mr. Stathakis suggested moving the DDA meetings to the second Tuesday of the month. Motion by Mr. Stathakis, seconded by Mr. English, to move the meetings to the second Tuesday of the month (bi-monthly) starting March 11. Motion carried.

PUBLIC COMMENT: Mr. Wynn brought up the Shelby Center plan that was discussed at the last meeting and questioned whether money has been allocated for this project. It was determined that \$35,000 has been allocated. This project would involve the DDA and the Planning Commission, as well as an outside consultant, to update the plan around the 24 Mile &

Van Dyke corridor. At a future meeting, Mr. Wynn will give an analysis of how much retail we have on Van Dyke within the DDA, as well as information on vacancies and acreage.

CHAIRPERSON COMMENTS: No comment.

CORRESPONDENCE – No correspondence.

FUTURE AGENDA ITEMS:

- Appointment of Committee Chairs
- Discussion of Process for 24 Mile/Van Dyke redesign – Fazal Khan & Associates

Motion by Jeff English to adjourn the meeting, seconded by Gene D'Agostini. Motion carried.

Meeting adjourned at 7:35 pm.

DDA:DRAFT Minutes January 2014

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