

NOTICE

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

The Shelby Township DDA will meet hold its regular meeting on Tuesday, May 12 at 7:00 pm. in the Lobby Conference Room at the Shelby Township Municipal Building at 52700 Van Dyke, Shelby Township. The agenda for the meeting includes the following:

Call Meeting To Order: Chairman

Roll Call: Secretary

Approve Minutes:
April 14, 2015

Consultant:
Carmine Avantini- DDA District

Old Business:

New Business:

Treasurer's Report:
Financial Report

Committee Reports:
Economic Restructuring & Design
Organization
Promotion

Comments:

Correspondence:

Future Agenda Items:
DDA Office Space July Agenda

(586) 731-5100 **Charter Township of Shelby** (586) 726-2731 TDD
Individuals with disabilities requiring auxiliary aids or service at the meeting should contact
the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731



**Charter Township of Shelby
Downtown Development Authority**

**Meeting Minutes – April 14, 2015
Shelby Township Municipal Building
52700 Van Dyke – Shelby Township, MI 48316
(Lobby Conference Room)**

Call to Order: Chairman Greg Gagnon called the meeting to order at 7:01 p.m.

Members Present: Eugene D'Agostini, Jeff English, Greg Gagnon, Kevin Karwowicz, Pat Rabaut-Miller, Rick Stathakis

Members Absent –Paula Filar, Bill Hellebuyck, Jeff Swartz

Guests Present: Glenn Wynn from Planning & Zoning and Shelby Township resident Clarence Cook

Approval of Meeting Minutes: Motion by Gene D'Agostini to approve the meeting minutes from March 10, 2015, seconded by Jeff English. Motion carried.

Consultant Update: Glenn Wynn talked about his meeting with LSL and handed out an updated status of each project. The first item was regarding expansion of the boundaries of the TIFF district. Part of it is dependent on new development between 25 & 26 Mile. The pending and anticipated projects could potentially bring a quarter million square feet of redevelopment, especially on the southwest corner of 26 Mile and Van Dyke. The second component was about the southwest quadrant development plan. LSL is going to refine the development concept for that area. Glenn Wynn will find out what the timeline is for completing the TIFF update.

OLD BUSINESS:

24 Mile/Van Dyke Update: Jeff English had spoken with Shannon from Fazal Khan regarding her meeting with the Macomb County Road Commission. They had a couple of issues that involved making some revisions. The Road Commission should approve the changes this week.

DDA Liquor License Update: The resolution that will establish the Township's existing downtown district as a development district for purposes of issuing on-premises liquor licenses has been scheduled for April 21, 2015 at the Township Board meeting. The signed resolution with information relating to the qualified vestment that has taken place in the district will be submitted to the Michigan Liquor Control Commission which once approved will allow local businesses to apply for these licenses providing that these businesses meet all the performance criteria associated with the process. This information was provided by Matt Schmidt, the Township Assessor, and Rosemary Davis from Rob Huth's office. The question as to whether the Township can pass along money it received from the State for the sale of licenses was answered; the Township does not received the \$20,000, so the money cannot be passed on to the businesses.

There was another question as to what kind of expenses that are paid by the applicant counted in their total investment qualification of the \$75,000. Matt Schmidt and Rosemary Davis' interpretation of the law is if the applicant spends the money on the renovations and leasehold improvements, they are not able to take with them the total amount to be allocated towards the \$75,000.

NEW BUSINESS:

DDA Office Space: It was questioned at the last meeting if it is necessary to maintain office space for the DDA. Pat Rabaut-Miller said that she utilizes the area for storage, but doesn't use the computer or office space. The cost is \$1000 for the year to use this space. Rick Stathakis said that he will reverse the cost of the computer if it isn't being used by the DDA. A decision will be made within the next three months.

TREASURER'S REPORT:

Financial Report: Gene D'Agostini mentioned that he and Jeff English met with Allan McDonald to schedule a meeting to do a complete transition and bring everything up to date. The meeting is scheduled for April 28, 2015.

COMMITTEE REPORTS:

Economic Restructuring & Design: Nothing to report.

Promotion: Kevin Karwowicz asked about the possibility of getting a high school student as an unpaid intern to help promote the DDA.

Organization: Nothing to report.

COMMENTS: Clarence Cook asked about a speed limit change on 24 Mile. There has been no word from the Macomb County Road Commission as to any changes.

CORRESPONDENCE: Nothing

FUTURE AGENDA ITEMS:

Motion by Jeff English to adjourn the meeting, seconded by Gene D'Agostini. Motion carried.

Meeting adjourned at 7:58 p.m.