

NOTICE

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

The Shelby Township DDA will meet hold its regular meeting on Tuesday, August 11, 2015 at 7:00 pm. in the Lobby Conference Room at the Shelby Township Municipal Building at 52700 Van Dyke, Shelby Township. The agenda for the meeting includes the following:

Call Meeting To Order: Chairman

Roll Call: Secretary

Approve Minutes:
July 14, 2015

Consultant:

Old Business:

Update 24 Mile Road Expansion Cost– Jeff English
Update 24 Mile Road Easement - Jeff English
DDA District Expansion Update - Jeff English
Follow Up EDAC/DDA Project Coordination – Paula Filar

New Business:

Treasurer's Report:
Financial Report - Gene D'Agostini

Committee Reports:
Economic Restructuring & Design
Jeff English
Organization
Pat Rabaut-Miller
Promotion
Kevin Karwowicz

Comments:

Correspondence:

Future Agenda Items:

(586) 731-5100 **Charter Township of Shelby** (586) 726-2731 TDD
Individuals with disabilities requiring auxiliary aids or service at the meeting should contact
the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731



**Charter Township of Shelby
Downtown Development Authority**

**Meeting Minutes – July 14, 2015
Shelby Township Municipal Building
52700 Van Dyke – Shelby Township, MI 48316
(Lobby Conference Room)**

Call to Order: Chairman Greg Gagnon called the meeting to order at 7:05 p.m.

Members Present: Jeff English, Paula Filar, Greg Gagnon, Bill Hellebuyck, Pat Rabaut-Miller, Rick Stathakis

Members Absent: Eugene D'Agostini, Kevin Karwowicz, Jeff Swartz

Guests Present: Glenn Wynn from Planning & Zoning

Approval of Meeting Minutes: Motion by Pat Rabaut-Miller to approve the meeting minutes from June 9, 2015, seconded by Jeff English. Motion carried.

Consultant Update:

OLD BUSINESS:

Update 24 Mile Road Expansion Cost: Jeff English mentioned that he had spoken with Engineer Shannon Filarecki from Fazal Khan & Associates who said that she has not gotten a cost from Ric-Man, but should have something by the end of the week. The deadline for paving is months away, probably in the fall. Once we have the numbers, we'll have a work session, then go to the Board for the allocation of money.

Update 24 Mile Road Easement: A deed still needs to be completed by the Macomb County Road Commission, but there is still time as the road isn't going in right now. Jeff English will follow up with Mike Torres. Pat Rabaut-Miller remarked how the landscaping around a median/walkway on Tienken in Rochester was beautifully done with flowers and greenery instead of blacktop and safety rods, and asked if we could incorporate something similar into our design plan. The design for the median has already been established, but will consider this option. Jeff English will bring the drawings to the next meeting.

DDA Expansion Report Update: Glenn Wynn spoke with Carmine Avantini of LSL who agreed to put together a PowerPoint presentation for the taxing jurisdictions, especially Macomb County. Glenn is trying to get a meeting with Executive Mark Hackel within the next month to gain support for an opt-out. He suggested that a couple of DDA members join in the meeting.

NEW BUSINESS:

Expired DDA Board Member Terms: Gene D’Agostini, Jeff English, Paula Filar, Bill Hellebuyck, Pat Rabaut-Miller and Rick Stathakis will take another term; the other members’ terms have not expired yet.

DDA & EDAC Project Consolidation: Paula Filar talked about each member of the EDAC. The EDAC has taken advantage of the County’s resources and used that to showcase prime properties, industrial and retail, in Shelby Township. She explained some of the promotional activities that the EDAC has participated in, including a reception at Cherry Creek with brokers, property owners in the downtown district and some of the DDA members, as well as the ICSC conference. Due to a couple of strong developments coming to the area, it would be a good idea for the DDA and EDAC to work together. Glenn Wynn has put together a list of the roles of the Board, the Planning Commission, DDA and EDAC, departments, consultants and property owners to see what role they have and how they intersect with each other. The most talked about area is Van Dyke. The EDAC can serve as a resource to the DDA to promote the area. We need to reach out to prospective businesses and give them some direction. It was suggested that a check list be put together for potential developers.

TREASURER’S REPORT:

Financial Report: There are a couple of invoices that need to get paid. Jeff English will meet with Gene D’Agostini.

COMMITTEE REPORTS:

Economic Restructuring & Design: Jeff English had nothing to add.

Organization: Pat Rabaut-Miller had sent an email regarding the discontinuation of the use of the DDA office. Everything has been cleared out, however, a desk drawer will be used to hold some files.

Promotion: Kevin Karwowicz was not present. The promotional golf balls were \$138 over the budget with a total cost of \$638. There was a quorum approving this cost.

COMMENTS: None.

CORRESPONDENCE: None.

FUTURE AGENDA ITEMS:

Motion by Jeff English to adjourn the meeting, seconded by Pat Rabaut-Miller. Motion carried.

Meeting adjourned at 8:25 p.m.

DRAFT