

# NOTICE

## **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

The Shelby Township DDA will meet hold its regular meeting on Tuesday, April 10, 2016 at 7:00 pm. in the Lobby Conference Room at the Shelby Township Municipal Building at 52700 Van Dyke, Shelby Township. The agenda for the meeting includes the following:

**Call Meeting To Order:** Chairman

**Roll Call:** Secretary

**Approve Minutes:**  
February, 2016

**Consultant:**

**Old Business:**  
Update DDA District Expansion

**New Business**  
DDA participation in EDAC Business Development Reception

**Treasurer's Report:**  
Financial Report - Gene D'Agostini

**Committee Reports:**  
**Economic Restructuring & Design**  
Jeff English  
**Organization**  
Pat Rabaut-Miller  
**Promotion**  
Kevin Karwowicz

**Comments:**

**Correspondence:**

**Future Agenda Items:**

(586) 731-5100 **Charter Township of Shelby** (586) 726-2731 TDD  
Individuals with disabilities requiring auxiliary aids or service at the meeting should contact  
the Shelby Township Clerk's Office at 586-731-5102, TDD 586-726-2731



**Charter Township of Shelby  
Downtown Development Authority**

**Meeting Minutes – February 9, 2016  
Shelby Township Municipal Building  
52700 Van Dyke – Shelby Township, MI 48316  
(Lobby Conference Room)**

**Call to Order:** Greg Gagnon called the meeting to order at 7:06 p.m.

**Members Present:** Eugene D'Agostini, Jeff English, Paula Filar, Greg Gagnon, Kevin Karwowicz, Pat Rabaut Miller, Rick Stathakis

**Members Absent:** Bill Hellebuyck, Jeff Swartz

**Guests Present:** None

**Approval of Meeting Minutes:** Motion by Jeff English to approve the meeting minutes from January 12, 2016, seconded by Eugene D'Agostini. Motion carried.

**OLD BUSINESS:**

**DDA Public Hearing:** Greg Gagnon mentioned that he received an email from Glenn Wynn that we were approved for the resolution of intent to adopt the DDA plan and to schedule a public hearing on March 15, 2016. The first notice was published in last Sunday's newspaper and notices will be mailed out next week to all DDA property owners and taxing authorities. Notices will also be personally distributed by Glenn to 20 locations within the DDA district so that he can discuss the plan with them in case they have any questions. The last public hearing notice will be published February 22, 2016. The presentation of the plan will be made on March 15<sup>th</sup> at the Board of Trustees' meeting.

**NEW BUSINESS:**

**Transportation Alternatives Program (TAP):** Greg Gagnon had asked Brad Bates and Shannon Filarecki from Fazal Khan & Associates about what types of plans or programs might be available to help the downtown development area, specifically the southern corridor. Pure Michigan has many incentives and programs. Paula Filar suggested that Greg talk to Shannon to go over these programs and check the qualifications.

Shannon Filarecki did send information about a program through SEMCOG, the Transportation Alternatives Program (TAP), which has a May 2nd filing. It is a competitive grant program that funds projects such as a bicycle facility, shared use pass, street-scape improvements and safety. There is a free workshop on February 25 that Greg plans on attending. We have to go through the Macomb County Road Commission to get the paperwork filed for this grant.

Shannon would be our contact person, however, there will probably be costs associated with her involvement. Paula Filar brought up the fact that the DDA is separate from the Township which makes it hard to do on our own, so it may be worth the cost. Greg said that he will get an estimate to see what Fazal Khan would charge for their services. Pat Rabaut Miller asked if it would be possible to engage LSL in this grant process. Paula felt that we should start by asking Shannon which programs we are most qualified for. Rick Stathakis also mentioned the Advance Macomb program which involves connecting the trails in Shelby Township and is supported by private businesses. This may be part of the TAP.

**TREASURER'S REPORT:** Gene D'Agostini said that we had a total of \$252 in transactions this month for office space & equipment rental, however, the DDA no longer utilizes the space as was determined in a previous meeting last year. Rick Stathakis will talk to Allan McDonald in Finance about this charge.

**COMMITTEE REPORTS:**

**Economic Restructuring & Design:** Jeff English had mentioned that Brad Strader is leaving LSL Planning, however, most of our contact lately has been with Carmine Avantini.

**Organization:** Pat Rabaut Miller said that Facebook is going well. The spotlight on various new businesses has been successful.

**Promotion:** Kevin Karwowicz mentioned that he had visited Aubree's and Brooks Brewing.

**COMMENTS:** Greg Gagnon brought up the 2<sup>nd</sup> Annual Shelby Township Business Development Reception which is going to be held on April 14, 2016 from 5:00 – 7:30 p.m. and thought that the DDA should have a table at this event.

The next DDA meeting is March 8<sup>th</sup>. The following meeting is scheduled for April 12<sup>th</sup>.

**CORRESPONDENCE:** None.

**FUTURE AGENDA ITEMS:**

- Grants, Transportation Alternatives Program (TAP)

Motion by Jeff English to adjourn the meeting, seconded by Kevin Karwowicz. Motion carried.

Meeting adjourned.